

NEXTGEN ROUNDTABLE: DELIBERATIONS SCHOOL TERMS & CONDITIONS

This Enrollment Agreement is hereby entered into by and between Close Up Foundation (“Close Up”) and the School/Organization Representative (“Representative”) who has authority to enter into this Enrollment Agreement for the school/organization seeking enrollment (“Participant Institution”) in Close Up program, NextGen Roundtable: Deliberations (“Program”), which may be delivered in collaboration with a participating partner organization (the “Partner”). The Participant Institution and Representative participating in the Program are ultimately responsible for the Students (“Participants”) while participating in the Program and all related travel. Representative hereby requests for their Institution and Participants to participate in the Program and agrees to these terms:

Close Up welcomes participation in its programs without regard to gender, race, color, religion, sexual orientation, gender identity, national origin, or disability.

AUTHORIZATION TO PARTICIPATION

Participation in the Program, including travel to and from the Program, is a voluntary activity. By accepting the terms below, the undersigned Representative authorizes the Institution and Participants to register and participate in the Program. Understanding the nature of the Program, the Institution agrees to take all reasonable and necessary steps to prepare for Participants’ participation in the Program.

APPLICABLE POLICIES

As with any institution-related activity, trip, or travel, the Institution’s policies and protocols apply. In addition, Close Up and its Partner require that Participants show respect at all times during the Program, including to other Participants, teachers, Partner staff, presenters, vendors, and in digital communications.

CAPABILITY

Representative understands that the Program requires a level of education, maturity, and independence of Participants. Representative confirms that the Participants are capable of participating in discussions on public policy issues, history, and government with their peers throughout the day; attending workshops; and following instructions on where and when to meet instructional staff for Program.

DISCLOSURE AND APPROVALS

By signing this agreement the Representative acknowledges explicit permission and consent has been obtained, prior to participation, from the parents or guardians of Participants, in accordance with the Family Educational Rights and Privacy Act (FERPA), to share Participants’ name, email and/or other Personally Identifiable Information (PII) with Close Up employees or their designees and partners whenever helpful to performing their duties. Representative further acknowledges s/he has explicit permission and consent from the parents or guardians of Participants to participate in a pre- and post-Program survey. All information collected in connection with these surveys is confidential. Representative has obtained all of the approvals needed from the Institution to bring Participants to the Program.

MEDICAL

Representative understands that Close Up and its Partner do not provide medical care to any Participant (student or adult), and Representative agrees to inform Participants and their parent(s) and/or legal guardian(s) of this policy. Rather, in the event of illness or accident, Close Up or its Partner will consult with the Representative, Participant and/or parent(s)/legal guardian(s). Participants are not required to have health insurance in order to participate in the Program.

Additionally, if a Participant needs recurring medical treatments and/or medication, the Representative understands and acknowledges that such Participant is responsible for these treatments and/or medication without Close Up or its Partner’s supervision. All medications, injections, or other treatments must be monitored and administered either by Representative or the Participant. Participants will notify Close Up in advance of all medication that needs to be refrigerated. Close Up and its Partner cannot control or guarantee the contents of food products provided at the Program. Participants with dietary allergies are ultimately responsible for inspecting all food for ingredients related to the allergy.

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In the event of a medical emergency involving one of the Participants, Representative agrees to (1) be available to accompany such Participant to the medical care facility if necessary; (2) facilitate communication with such Participant's parent(s)/legal guardian(s) and institution concerning Participant's status; and (3) complete any other activity as required until such Participant is able to fully participate in the Program.

ASSUMPTION OF RISK

By signing below, Representative acknowledges that there are inherent risks with participating in the Program, such as the risk of loss or injury to persons or property. Inherent risks include: those associated with travel to and from the Program; activities away from the Institution; and potential exposure to communicable diseases. Institution acknowledges that, as with any activity in a public or semi-public location, there will be forces beyond Close Up and the Partner's control that may heighten the aforementioned risks. The Institution, on behalf of themselves and the Participants accept these risks and authorize the travel to, from the Program location and participation in the Program.

SOCIAL MEDIA POLICY

All attendees shall be respectful in all communications and blogs related to or referencing the Program and/or Close Up, its employees, partners and other Participants. Participants shall not use social media outlets, blogs or personal web sites to disparage the Program, Partner, other Participants and/or Close Up staff. Participants shall not use social media outlets, blogs or personal web sites to harass, bully or intimidate other participants, Partner, or Close Up staff. Behaviors that constitute harassment and bullying include, but are not limited to, comments that are derogatory with respect to race, religion, gender, sexual orientation, color or disability; sexually suggestive, humiliating or demeaning comments; and threats to stalk, haze or physically injure another person.

PHOTOS AND LIKENESS

Representative acknowledges and understands that Close Up and the Institution requires the consent of the parent(s) and/or legal guardian(s) of all Participants for the use of, in any medium, without restriction or compensation, a Participant's name, likeness, audio, video, photograph or quotes, including by news or media outlets, posting the same on the website or social media of either Close Up, the Partner, or another partner to the Program. Such consent survives the term of this enrollment registration and serves as consent to use such material both during and after Participant is enrolled in the Program. The parent(s) and/or legal guardian(s) of all Participants must release and discharge Close Up, its representatives, and the Partner, and assigns from any and all claims and demands relating to the use of any recordings of Participant, as may be edited or altered, or other such material, including without limitation any claims for invasion of privacy, right of publicity, defamation or misappropriation of Participant's name, image or likeness. The parent(s) and/or legal guardian(s) of all Participants must also agree not to hold Close Up or its Partner liable for any damages resulting from the lawful use or non-use of such material. School Representative agrees to inform Participants and their parent(s) or legal guardian(s) of this policy. Additionally, by signing below, the signing party is affirming that they have received the Participant's parent(s) or legal guardian(s) consent and acknowledgement of this policy.

MISCELLANEOUS

This Form is governed by the laws of the District of Columbia. Therefore, any dispute arising out of this Form or the Participant's participation in the Program shall be brought in a court of competent jurisdiction within the District of Columbia. Additionally, by signing below, the signing party is affirming that they have the authority to register the Institution. This registration may be executed in one or more counterparts, each of which will be deemed to constitute an original copy of the registration (and all of which, when taken together, will be considered one and the same agreement). Any email or other electronically delivered version of the signatures will constitute an original signature.

VALUABLES

Representative acknowledges that Close Up and its Partner are not liable for any lost or stolen personal items and understands Participants may share meeting space with participants from other schools/institutions/communities. Therefore, Representative will advise Participants to leave valuables at home and assume any risk should Participant choose to bring valuables to the Program.

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Close Up and its Partner are not liable for any use of personal property, such as cell phones, even if such use is by other Program participants. Representative understands that the Program depends on groups of students working together in various learning environments and that use of cell phones, tablets and/or other similar devices during such times interferes with learning opportunities. Thus, Representative will advise Participants to keep their cell phones, tablets and similar devices turned off at all times during the Program. The exception to this rule is if the instructor specifically authorizes Participants to use their phone or electronic device. Representative will also advise Participants that they may not record video of participants or staff without consent to do so while on the Program. Representative understands that failure to comply with either of these policies is considered a violation of the Close Up respect rule.

PERMISSION, ASSUMPTION OF THE RISK AND RELEASE

Representative, individually and on behalf of Institution, understands and acknowledges the parent(s) and/or legal guardian(s) of all Participants must authorize and give permission for each Participant to attend and participate in all aspects of the educational experience and activities in the Program. Representative, individually and on behalf of Institution, understands and acknowledges that the Program will have adults participate in activities, who will attempt to exercise reasonable diligence to ensure the safety and well-being of all Participants during their participation; however, Representative also understands that it is not possible for Close Up or Partner personnel to supervise all aspects of the activities at all times. Representative, individually and on behalf of the Institution understands and acknowledges that there are inherent risks of serious personal injury and loss, illness, theft or damage of personal property involved in some activities, and Representative voluntarily assumes and accepts such risks of personal injury and loss, illness, theft or damage of personal property arising from Participants' participation in the activities, jointly and severally on behalf of itself individually and on behalf of Institution. Representative, individually and on behalf of Institution, releases Close Up, the Partner, and its affiliated entities, and their respective Board of Directors, Executive Officers, volunteers, employees, agents and Institution from all claims, liability and damages that Representative and/or Participants may have for personal injuries or property damage, illness, loss or theft resulting from Participants' participation in the activities. Representative, individually and on behalf of Institution, agrees that this release includes personal injury or loss, illness, theft or damage of personal property caused by or resulting from negligence, active or passive, of Close Up and its affiliated entities, and their respective Board of Directors, Executive Officers, volunteers, employees, agents and the Partner; however the release does not apply to liability for gross negligence, willful injury, or fraud, and is not intended to release the Program and its affiliated entities' insurers, if any, or non-agent third parties of any responsibility for any claims that may otherwise be asserted. Parent(s) and/or the legal guardian(s) of Participants must agree to reimburse and indemnify Close Up and its affiliated entities, and their respective Board of Directors, Executive Officers, volunteers, employees, and its agents for any costs and expenses incurred in providing for a Participant's return home as well as for other services related to the special or emergency needs of a Participant. Representative jointly and severally represents, individually and on behalf of the Institution, that all medical conditions which might affect a Participant's participation in the activities have been fully disclosed to Close Up and the Partner. Representative, individually and on behalf of the Institution, agrees to inform Participants and their parent(s) and/or legal guardian(s) of the above policy.

ENTIRE AGREEMENT

This Enrollment Agreement represents the full and complete agreement between Close Up, its Partner and Representative regarding Participant Institution's enrollment in the Program. This Enrollment Agreement supersedes all prior negotiations, agreements, terms, conditions, statements or representations, whether written or oral, concerning the subject matter of this Enrollment Agreement.

ENFORCEABILITY/SEVERABILITY

In the Program any provision or portion of this Enrollment Agreement is held to be unenforceable or invalid by any court of competent jurisdiction, the remainder of this Enrollment Agreement shall remain in full force and effect and shall in no way be affected or invalidated thereby. If either Representative, the Partner or Close Up fails to enforce any provision of this Enrollment Agreement, it does not prevent either party from enforcing that provision in the future, nor does it prevent Representative, the Partner or Close Up from enforcing any other provision of this Enrollment Agreement.

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NO AMENDMENT

This Enrollment Agreement may not be altered, amended, modified, or otherwise changed in any respect except in writing and signed by an Executive Officer of Close Up and its Partner. No agent or employee of Close Up or its Partner, other than its Executive Officers, has authority to modify or make any agreement contrary to the terms of this Enrollment Agreement as stated herein.

BACKGROUND CHECKS

Representative attests that to the best of his/her knowledge, all adult chaperones attending with the institution's group have undergone background checks for criminal records, which are current and do not provide any reason to prohibit such adults from chaperoning Participants in the Program.

CERTIFICATION

Representative certifies that all information on this form and any attachment is correct, and Representative agrees to advise Close Up and its Partner in writing of all changes to such information that might occur between now and the Program start date.

ELECTRONIC SIGNATURE

This Enrollment Agreement may be executed, including by portable document format (PDF) or any electronic signature complying with the U.S. federal ESIGN Act of 2000 (including via www.docusign.com or other similar method) (an "Electronic Signature"), in any number of counterparts, each of which shall be deemed an original and all of which taken together shall constitute one and the same instrument. For the avoidance of doubt, the Electronic Signature of Parents and/or Participant shall bind such Participant and/or Parents to the terms of this Enrollment Agreement. The parties hereto agree that this Enrollment Agreement and any additional information incidental hereto may be maintained as electronic records. Parents and/or any Participant executing and delivering this Enrollment Agreement by Electronic Signature further agree to take any and all additional actions that are determined by Close Up or its Partner to be necessary or advisable to evidence the intent of such Parents and/or Participant to be bound by the terms of this Enrollment Agreement.

COMMUNICATIONS AND FUTURE PARTICIPATION

Close Up maintains the right to contact the Participant, and/or their Parent(s)/Guardian(s), before or after the Program to provide information about or invite participation in future Close Up programs, activities, or educational opportunities. All communications will comply with applicable privacy and communication laws, and recipients may opt out of non-essential communications at any time.